



Reference : GWG/RS/8/24/347 Manado, 21 August 2024
Subject : Invitation to the Internal Resources Committee (IRC)
On 25-26 September 2024

CTI-CFF Internal Resource Committee
(Distribution List can be found on "Attachment 1")

Dear Distinguished Representatives,

On behalf of the CTI-CFF Regional Secretariat, I wish to extend our sincerest gratitude for your unwavering support and collaboration with our initiatives. It is with great pleasure that I officially invite the Focal Point of the Internal Resource Committee (IRC) to participate in the forthcoming IRC Meeting, which is scheduled as follows:

Date: 25-26 September 2024
Venue: Dili, Timor-Leste
Registration Deadline: 11 September 2024

The primary objectives of this meeting are to:

A. Inform and Update:

1. IRC Focal Points.
2. Actions implemented following the 18th Senior Officials Meeting (SOM) Decisions.
3. 2024 Country Contribution status.
4. 2023 Audit Report.
5. 2024 Financial Utilization.

B. Present:

1. Newly appointed staff of the Regional Secretariat.
2. Proposed 2025 Organization Structure.
3. Proposed 2025 Salary Structure.
4. Proposed 2025 Budget and Forecasted Budget for 2026 and 2027.
5. Proposed 2025 Country Contribution.
6. Draft Joint Ministerial Statement.
7. Proposed procedures on the overdue Country Contribution.
8. Proposed Amendment on the Staff Regulation.



CORAL TRIANGLE INITIATIVE

ON CORAL REEFS, FISHERIES
AND FOOD SECURITY

REGIONAL SECRETARIAT

CTI-CFF Secretariat Building
Jl. A. A. Maramis Kayuwatu, Kairagi II
Manado, North Sulawesi 95254
Indonesia
regional.secretariat@cticff.org

9. Proposed Amendment on the Financial Regulation.
10. Re-visitation of the Internal Control Committee (ICC) Term of Reference.
11. Management & Performance Audit.
12. RCTNO and Internship Program.

Materials for the IRC meeting can be accessed via the following link:

<https://drive.google.com/drive/folders/1fEY9VyOMfvETA16SkRko5uUSg9qRz87y>

Please confirm your participation by completing the attached Registration Form and submitting it to the Regional Secretariat via email at regional.secretariat@cticff.org no later than 11 September 2024. The CTI-CFF Regional Secretariat will cover the roundtrip economy ticket, hotel accommodation, and per diem for the one (1) IRC Focal Point for the duration of the meetings.

Attached for your reference is the Provisional Agenda

Should you require further assistance or additional information, please do not hesitate to contact Ms. Reita Kalalo (reita.kalalo@cticff.org, WhatsApp: +628114320901) for meeting-related queries, or Ms. Ingrid Kandolia (ingrid.kandolia@cticff.org, WhatsApp: +6285298328285) for logistical concerns.

We sincerely appreciate your attention to this invitation and look forward to your valuable participation.

Sincerely yours,

Dr. Frank Keith Griffin

Executive Director

Distribution List
Internal Resources Committee
Coral Triangle Initiatives on Coral Reefs, Fisheries and Food Security

CHAIR: Timor Leste

Mr. Celestino da Cunha Barreto

Director General of Fisheries, Aquaculture, and Aquatic Resource Management
Ministry of Agriculture, Livestock, Fisheries and Forestry
Dili, Timor-Leste

VICE-CHAIR: Indonesia

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Senior Adviser to Minister on Ecology and Marine Resources Affair
Ministry of Marine Affairs and Fisheries
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Undersecretary
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Papua New Guinea

Mr. Junior Hasu

Senior Analyst, Renewable Resources Branch, Sectoral Policy Division
Department of Treasury
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Mr. Marcial C. Amaro, Jr.

Assistant Secretary for International Affairs
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Biodiversity Management Bureau, Department of Environment and Natural Resources
Quezon City, The Philippines

Solomon Islands

Ms. Ronelle Panda

Assistant Secretary
Policy and Planning Division
Ministry of Fisheries & Marine Resources
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